Town of Catharine

End of Year Board Meeting

December 31, 2018

Members present: Supervisor John VanSoest; Councilmen: Glenn Bleiler, Ronald Hoffman, Jamee Mack; Highway Superintendent Martin Vondracek; Guests: Diane Sidle (incoming Clerk/Collector)

RESOLUTION 2018-82

RESOLVE to accept the Minutes of the December 18 meeting as presented to the board

RESOLUTION by Glenn Bleiler, seconded by Ronald Hoffman

VOTE 4 ayes, no noes

RESOLUTION 2018-83

RESOLVE that the regular monthly meetings of the Town Board be held the third Tuesday of each month beginning at 7:30 p.m. with the exception of November when there will be two meetings, one the Wednesday after elections (for the Budget Hearing) and one on the 3rd Tuesday,

AND BE IT FURTHER RESOLVED that the official banks to be designated as the depositories for the Town of Catharine will be the Tompkins Trust Company of Ithaca, Odessa Branch & Chemung Canal Trust Company, Montour Falls branch,

AND BE IT FURTHER RESOLVED that the official Town Newspaper shall be the Watkins Review and Express, published in Dundee, NY, and the website for the Town at www.townofcatharine.com,

AND BE IT FURTHER RESOLVED that the payrolls and utilities can be paid in advance of the audit of claims of the Town Board,

AND BE IT FURTHER RESOLVED that the mileage for trips pertaining to Town business for the Town of Catharine, be paid as per IRS guidelines. This reimbursement does not apply to meetings of the Town Board.

AND BE IT FURTHER RESOLVED that the Election Inspectors rate of pay will be set by the County of Schuyler and be billed to the Town of Catharine. This applies to the Voting Machine Custodian also,

AND BE IT FURTHER RESOLVED, there will be a year-end meeting held before the end of the fiscal year,

AND BE IT FURTHER RESOLVED that the following appointments, terms of office and salaries of the following officials and employees of the Town of Catharine for the year 2019 are hereby fixed in the amount set forth opposite each name and shall be payable at the time indicated:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Supervisor | John VanSoest | $5,000.00 | 1/1/16-12/31/19 | QT |
| Deputy Supervisor | Ronald Hoffman |  | 1/1/18-12/31/18 |  |
| Town Clerk | Diane Sidle | $14,976. | 1/1/19-12/31/19 | BW |
| Deputy Town Clerks | Janette Brown | $12.00/hr | 1/1/19-12/31/19 | BW |
| Councilmen | Jamee Mack | $1,000/yr | 1/1/18-12/31/21 | QT |
|  | C. Michael Learn | $1,000/yr | 1/1/16-12/31/19 | QT |
|  | Ronald Hoffman | $1,000/yr | 1/1/16-12/31/19 | QT |
|  | Glenn Bleiler | $1,000/yr | 1/1/18-12/31/21 | QT |
| Town Justice | Ronald Goossen | $4,271.00 | 1/1/16-12/31/19 | BW |
| Court Clerk | Jennifer Cole | $4,050.00 | 1/1/19-12/31/19 | BW |
| Hwy. Superintendent | Martin Vondracek | $44,225.00 | 1/1/19-12/31/19 | BW |
| Attorney | Robert Halpin |  | 1/1/19-12/31/19 |  |
| Code Enforcement | Harold Russell | $4800. | 1/1/19-12/31/19 | QT |
| Budget Officer | John VanSoest | $0. | 1/1/19-12/31/19 | QT |
| Bookkeeper | Susanne Casselberry | $35.00/ hr | 1/1/19-12-31/19 | BW |
| MEO Foreman | Vincent Turner | $18.00 | 1/1/19-12/31/19 | BW |
| MEO | Cory Glover | $15.30 | 1/1/19-12/31/19 | BW |
| Laborer |  | $ |  | BW |
| Historian | Carol Fagnan | $200.00 | 1/1/19-12/31/19 | Y |
| Registrar of Vital Statistics | Diane Sidle |  | 1/1/19-12/31/19 |  |
| Deputy Registrar | Janette Brown |  | 1/1/19-12/31/19 |  |

RESOLUTION by Jamee Mack, seconded by Ronald Hoffman

Vote 4 ayes, no noes

RESOLUTION 2018-84

RESOLVE that we accept Carmella’s resignation with regret

RESOLUTION by Glenn Bleiler, seconded by Jamee Mack

VOTE 4 ayes, no noes

RESOLUTION 2018-85

RESOLVE that we appoint Diane Sidle as Town Clerk/Collector for the 2019 year.

RESOLUTION by Ronald Hoffman, seconded by Jamee Mack

VOTE 4 ayes, no noes

Planning Board needs one member—Steve Bannister is up as of today,

RESOLUTION 2018-86

RESOLVE that we appoint Steve Bannister for a 5 year term (1/1/2019-12/31/2023)

RESOLUTION by Ronald Hoffman, seconded by Jamee Mack

VOTE 4 ayes no noes

Zoning Board of Appeals needs one member as there is an open position and a reappointment of John Murch

RESOLUTION 2018-87

RESOLVE that we reappoint John Murch for a 5 year term (1/1/2019-12/31/2023) and appoint Carmella Hoffman for a one year term to finish out the open position (1/1/2019-12/31/2019)

RESOLUTION by Jamee Mack, seconded by Glenn Bleiler

VOTE 4 ayes, no noes

RESOLUTION 2018-88

RESOLVE that we reappoint Jess May to the Assessment Review Board effective 1/1/19 to continue until the end of the term of 9/30/2023

RESOLUTION by Jamee Mack, seconded by Glenn Bleiler

VOTE 4 ayes, no noes

RESOLUTION 2018-89

RESOLVE that the budget amendments presented by the Bookkeeper be approved as submitted (see attached)

RESOLUTION by Jamee Mack seconded by Ronald Hoffman

VOTE 4 ayes, no noes

RESOLUTION 2018-90

RESOLVE that the following vouchers be paid G267 in the sum of $105.46 and H136 in the sum of $29.62 within funds according to the totals

RESOLUTION by Jamee Mack, seconded by Glenn Bleiler

VOTE 4 ayes, no noes

RESOLUTION 2018-91

RESOLVE that we approve the Town Clerk’s Annual Report

RESOLUTION by Jamee Mack, seconded by Glenn Bleiler

VOTE 4 ayes, no noes

RESOLUTION 2018-92

RESOLVE that the Town Board commend Carmella for her 24 years of dedicated service to the Town of Catharine.

RESOLUTION by John VanSoest, seconded by Glenn Bleiler

VOTE 4 ayes, no noes

Vote to adjourn at 1:04 p.m. by all.

Respectfully submitted:

Carmella Hoffman